Ref No: **RGS / T / BIO / 04 25 \_\_\_\_\_\_\_** (for office use only)



**Rathmore Grammar School**

**Kingsway, Finaghy**

**Belfast BT10 0LF**

**Tel: (028) 90610115**

**APPLICATION FOR THE POST OF:**

**Teacher of Biology to A-Level**

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| --- |
| **Please ensure that you do not exceed the 300 word limit when specified.**  **In the interests of equality for all applicants if the word count limit is exceeded your application will not be considered.**  **You must note the word count at the conclusion of each response.**  **CV’s must not be included and will not be considered.** |

**PART I**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1. PERSONAL DETAILS** | | | | |
| Title: |  | | | |
| Surname: |  | | | |
| Forename(s): |  | | | |
| Teacher Reference No: |  | | | |
| National Insurance No: |  | | | |
| Are you registered with the General Teaching Council for N. Ireland? | | |  | |
| Registration No: |  | Registration Date: | |  |
| Correspondence Address: |  | | | |
| Postcode: |  | | | |
| Home Telephone No: |  | | | |
| Work Telephone No: |  | | | |
| Mobile Telephone No: |  | | | |
| Email Address: |  | | | |

**EDUCATION AND QUALIFICATIONS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Schools / Colleges  (age 11 +) | Dates | Subjects at GCSE level  or equivalent | Grades | Subjects at A level  or equivalent  (For Leaving Cert specify H or O level) | Grades |
|  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Universities / Colleges | Dates | **Primary Degree / Diploma / Certificate**  (unless specified below under Professional Teaching Qualification) | | | | | | | |
|  |  | Title | Class & | | Subjects Studied in Each Year of Course | | | | |
|  |  | incl Hons | Division | | Main | | | | Subsidiary |
|  |  |  |  | |  | | | |  |
| Universities / Colleges | Dates | **Professional Teaching Qualification** | | | | | | | |  |  |
|  |  | Title | | Class & | | Target | Subject Methods | | |
|  |  | incl Hons | | Division | | Age Range | Main | Subsidiary | |
|  |  |  | |  | |  |  |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| Universities / Colleges | Dates | **Post-Graduate / Other Qualifications, Courses, etc** | |
|  |  | Title & Classification | Subjects |
|  |  |  |  |

**TEACHING PRACTICE** (during professional training if qualified within the last three years)

|  |  |  |  |
| --- | --- | --- | --- |
| Name and Address of School | Dates | Subjects Taught | Levels Taught |
|  |  |  |  |

**TEACHING EXPERIENCE** (most recent first and all breaks in service must be accounted for)

|  |  |  |  |
| --- | --- | --- | --- |
| Name and Address of School | Dates of employment | Subjects Taught | Levels Taught |
|  |  |  |  |

**SUBJECTS OFFERED** (Please indicate the subjects you are prepared to teach and to what level)

|  |  |
| --- | --- |
| Subjects | Level |
|  |  |

**IN-SERVICE AND OTHER TRAINING COURSES**

(Please give details of relevant courses attended, including provider, dates and brief description of course.)

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| --- |
|  |
| **(Maximum 300 words) Word count ( )** |

**EXTRACURRICULAR ACTIVITIES**

(Please outline your involvement in extracurricular work to date and/or how you would contribute to the extracurricular life of Rathmore and activities relating to the Biology/Science department, if appointed to this position.)

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|  |
| (**Maximum 300 words) Word count ( )** |

**PART II**

**The following section asks you to demonstrate fully how you meet the essential and desirable criteria for this post as specified in the Person Specification.**

|  |
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| **Essential Criterion**  By September 2025, a teaching qualification, recognised by the Department of Education for Northern Ireland. |
| **Essential Criterion**  An Honours Degree (minimum 2:2) in Biology or a related degree. |
| **Essential Criterion**  Initial teacher training geared to the teaching of Biology at Post Primary level or experience of teaching Biology in a Post Primary school up to A-Level. |
| **(Maximum 300 words) Word count ( )** |
| **Essential Criterion**  A good knowledge of appropriate teaching methodologies, of the N. Ireland curriculum, curriculum development and relevant examination syllabi. |
| **(Maximum 300 words) Word count ( )** |

|  |
| --- |
| **Desirable Criterion**  An Honours Degree (minimum 2:1) or equivalent in Biology or a related degree. |
| **Desirable Criterion**  Experience of teaching Biology to A-Level in a Post Primary school. |
| **(Maximum 300 words) Word count ( )** |
| **Desirable Criterion**  Ability to teach another Science subject to GCSE level. |
| **(Maximum 300 words) Word count ( )** |

**PART III: OTHER RELEVANT INFORMATION IN SUPPORT OF YOUR APPLICATION**

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|  |
| **(Maximum 300 words) Word count ( )** |

**REFERENCES**

|  |  |
| --- | --- |
| Please give details of two persons who have consented to give references, both of whom should be able to comment on your professional work as a teacher. If you are currently or have recently been in employment as a teacher a reference will normally be required from your Principal and Head of Department. If you are a PGCE student a reference will normally be required from your main course Tutor and the Principal of one of the schools where you have done your teaching practice. | |
| **Referee 1** | |
| Name |  |
| Occupation |  |
| Address  (including  Postcode) |  |
| Telephone No |  |
| Email address |  |
| **Referee 2** | |
| Name |  |
| Occupation |  |
| Address  (including  Postcode) |  |
| Telephone No |  |
| Email address |  |

**CHILD PROTECTION**

This post is a ‘regulated position’ as defined under POCVA (NI) Order 2003.

|  |  |
| --- | --- |
| Is there any reason why you would not be suitable to work with children/young people in an educational setting? If your answer is “Yes” please give details: | **Yes / No** |
|  | |

**CRIMINAL RECORD DETAILS**

|  |
| --- |
| Please ensure you complete this section carefully.  This post is exempt from the provisions of the Rehabilitation of Offenders Order (NI) 1979 which means you are not entitled to withhold information about convictions. It is important to note therefore that all bind overs, cautions or convictions **must** be declared **including those otherwise considered as ‘spent’**. This includes **driving offences** and **absolute discharges.**  The fact that a person has a criminal record does not automatically render him or her unsuitable for the post.  A candidate found to have failed to declare any of the above will be liable to disqualification or if appointed, to dismissal. Any information given will be used only in assessing a candidate’s suitability for the post.  Have you been convicted in a court of law of any criminal offence? (See note above)  **Yes / No** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  If your answer is “Yes” please give details, including nature of offences(s), sanction(s) and date(s). |
|  |

**DISABILITY DISCRIMINATION ACT 1998**

|  |  |
| --- | --- |
| Do you consider yourself to be disabled? | **Yes / No** |
| If yes, please provide details of any special arrangements in relation to communications or access that you may require if invited for interview. | |
|  | |

**RELATIONSHIP TO A MEMBER OF THE BOARD OF GOVERNORS**

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| --- |
| If you are aware that you are related to a member of the Board of Governors, please give the name(s) of the relative(s) and the relationship to you: |

**DECLARATION**

|  |
| --- |
| a) The foregoing particulars are complete and correct to the best of my knowledge and belief.  b) I have not canvassed any member of the Board of Governors or sought anyone to canvass on my behalf.  A candidate found to have knowingly given false information, or to have suppressed any material fact, will be liable to disqualification or, if appointed, to dismissal. |
| **Candidate Signature**: |
| **Date**: |

|  |
| --- |
| **CLOSING DATE FOR APPLICATIONS: 4.00 pm** on **Tuesday 15 April 2025**  **Completed applications should be returned to the Principal’s P.A.:**  Lisa McAllister  Rathmore Grammar School  Kingsway  Finaghy  Belfast  BT10 0LF  **(Application forms submitted by email will not be accepted.)** |

**It is expected that candidates, if shortlisted, will be invited for interview**

**during week beginning Monday 28 April 2025.**